

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: KHORDHA
(ST & SC DEVELOPMENT SECTION)**

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Employment Notice No. 16 Date.05.01.2016.

ADVERTISEMENT FOR THE POST OF SIKHYA SAHAYAK/ SAHAYIKA (2015-16)

Applications in prescribed form are invited from intending candidates for filling up the following categories of Sikhya Sahayak/Sahayika in the schools under ST & SC Dev. Department of Khordha District on **Contractual** basis. The application should reach to **ST & SC Dev. Section, Collectorate, Khordha** on or before 25.01.2016 by Regd. Post/ Speed Post only in the above section located at Old Collectorate, Khordha.

Category-wise Vacancy-in-Position										
Sl. No.	Category	Post	Vacancy Position							
			ST	SC	SEBC	UR	Total	PH	Ex-Servicemen	Sports Person
1	1	I.Sc, CT	1	0	0	1	2	0	0	0
2	2	B.Sc, BEd.	5 (W-2)	4(W-1)	0	5(W-2)	14(W-5)	1	0	0
3	2	B.A., BEd.	4 (W-1)	3(W-1)	0	5(W-2)	12(W-4)	0	0	0

Mode of Application.

1. A candidate may apply an application in Khordha District & he/she shall have to furnish an affidavit to the effect that he/she has not applied for engagement of Sikhya Sahayak/Sahayika in any other Districts. If, on verification it is found that the candidate has applied for engagement as Sikhya Sahayak in other District, his/her applications shall be rejected without assigning any reason thereof. In case of submission of defective affidavit/ undertaking, the application shall also be rejected.
2. The candidates shall have to furnish a copy of the employment exchange registration card to the effect that he/ she has registered his/ her name in any employment exchange in the state at the time of verification of certificate.

Eligibility:

1. For the post of I.Sc, CT:

- a) Higher Secondary (+2 or its equivalent with at least 50% marks and 2 year Diploma in Education (CT)
Or
Higher Secondary (+2 or its equivalent with at least 50% marks and 2 year Diploma in Education (Special Education) under Rehabilitation Council of India (RCI). Candidate must have registered his/her name under RCI, in case passed DSE.
- b) Pass in the Odisha Teacher Eligibility Test (OTET-Category-I).
- c) Candidates must have Odia as MIL up to Class-VII or pass in Odia language test equivalent to ME standards conducted or declared by BSE(O)

2. For the post of BA, BEd, & BSc, BEd.

- a) Graduation with at least 50% mark and 1 Year Bachelor in Education. (BEd.)
Or
Graduation with at least 50% mark and 1 Year Bachelor in Education. (Special Education)
Or
Higher Secondary (+2 or its equivalent) with at least 50% marks and 4 year BA, BEd/ BSc, BEd.
- b) Pass in the Odisha Teacher Eligibility Test (OTET-Category-II).
- c) Candidates must have Odia as MIL up to Class-X.

Selection Procedure :

- (i) The selection of Ss will be made by the District Section Committee headed by the Collector, Khordha, Inspector of Schools Keonjhar, Dist. Inspector of Schools (SSD), Bhubaneswar, Dist Employment Officer, Dist. Project Coordinator (SSA) & District Welfare Officer, Khordha (member convener) will be the members.
- (ii) Relaxation of 5% in minimum qualifying marks in Higher Secondary (+2) or in graduation level, as the case may be, shall be allowed to the candidates belonging to SC, ST, OBC/SEBC Category.
- (iii) If trained candidates having the above percentage of marks in Higher Secondary (+2) or in graduation level, as the case may be, are not available and posts remained unfilled, trained candidates having the minimum percentage of marks prescribed at the time of admission in teacher education with OTET pass shall also be considered for engagement.
- (iv) The candidates having requisite academic qualification without training qualification with OTET pass may be considered for engagement only on the basis of qualification so relaxed by the Central Govt. with the stipulation that such untrained candidates will acquire training qualification within the stipulated date given by the Central Govt..
- (v) The untrained candidates having the requisite academic qualification required for teacher's training courses as decided by NCTE from time to time and passing of OTET may only be eligible for engagement.
- (vi) Untrained candidates selected as per the relaxed standard shall have to furnish an affidavit at the time of engagement to the effect that, he/she shall acquire the required training qualification within the stipulated period in accordance with the provisions of the Act. Or as decided by the Govt. of India from time to time. Candidates unable to acquire the training qualification within the stipulated period shall be disengaged automatically.
- (vii) Candidates who are in employment shall furnish the copy of the no objection certificate issued by the employer at the time of verification.
- (viii) The PH candidates shall be referred to Appellate Medical Board constituted by W&CD Deptt. vide Notification No.16430 dtd.06.09.2011 for examination.

Selection shall be made only on merit i.e. on the basis of percentage of marks.

Explanation:

- (i) The marks secured in 4th optional or extra optional subject in HSC Examination/ Higher Secondary (+2) Examination is to be deducted from the total marks for arriving at the effective percentage of marks.
- (ii) In case of compartmental examination the fail marks secured in the subject(s) is to be deducted from the total marks and pass marks of the compartmental examination shall be added to the total marks for arriving at the effective percentage of marks.
- (iii) In case of candidates having qualification of graduation with BEd, the percentage of marks secured by the candidates in HSC examination + percentage of marks secured by the candidates in pass/ Honours Subject at graduation + percentage of marks secured in the BEd/ Spl. BEd. Examination shall be considered.

In case of untrained graduate candidates, percentage of marks secured in HSC examination + percentage of marks secured in pass/ Honours subjects shall be considered.

Explanation :

- (i) For the purpose of degree in teacher education (BEd), BEd degree of other Universities declared equivalent with corresponding degree of the universities of Odisha and a course recognized by the NCTE shall be considered.
- (ii) While calculating percentage of marks of pass students marks obtained in pass subjects will be considered for calculation of percentage.
- (iii) In case of Honours Students, marks obtained in Honours Subjects will be considered for calculation of percentage.
- (iv) For the purpose of calculation of percentage of marks, marks secured in extra optional/ ancillary/ foundation courses are to be deducted from the total marks.

In case, two or more candidates secure the same marks, the candidates older in age and if ages are same, the candidates passing High School Certificate Examination earlier will be placed above the other in the select list.

The Select list of this Revenue District will be valid for a period of one year from the date of its final publication.

Age :

Candidates shall not be below 18 years of age and above 35 years of age as on 01.01.2016. In case of ST/SC, Women, Ex-Servicemen & SEBC candidates the upper age limit may be relaxed by 05 (five) years and in case of PH Candidates the upper age limit may be relaxed by 10(Ten) Years.

Reservation :

- (a) The provisions of the Odisha Reservation of vancancies (in posts and services for ST & SC) Act. 1975 and Rules made there under such other principles of reservation as prescribed by the State Govt. from time to time shall be followed.
- (b) One third of the posts of SS will be reserved for women candidates of respective categories. Similarly 3% will be reserved for Physically Handicapped (PH) (as per provisio of section -33) of "THE PERSON WITH DISABILITIES (EQUAL OPPERTUNITIES, PROTECTION OF RIGHTS AND FULL PARTICIPATION ACT.), 1% for eminent sports personnel and 3% for Ex-Servicemen. These reservations are applicable to each category like SC, ST, SEBC & General and not on the basis of overall percentage. Instruction contained in GA Deptt. Resolution No.25384 dtd.20.09.2005 and instructions thereof shall be followed.

The above posts may increase/ decrease on creation / reduction of the post by the Govt.. The Collector, Khordha reserves the rights for modification/ cancellation of advertisement without assigning any reason thereof.

By the order of the Collector, Khordha.

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**District Welfare Officer,
Khordha.**

**APPLICATION FORMAT FOR RECRUITMENT OF SIKSHYA SAHAYAK 2015-16
IN KHORDHA DISTRICT**

(To be filled in by the candidate in his/her own handwriting)

Advertise No.

Date:

Affix recent self attested color passport size photograph

1. Post applied for.
a) I.Sc. (CT)/BA, BEd/ BSc, BEd. :
2. Full Name (in capital letters):
3. Father's/Husband's Name :
4. Marital Status :
5. Sex (Male/Female) :
6. Date of Birth & Age (As per HSC Certificate) :

(Age as on 01.01.2016)

7. Address for Correspondence :

Permanent Address:

Present Address:

At:
Po:
Vill:
Dist:
Contact No.:

8. Whether Ex-Service Man/ PH/ Sports Person :

9. If PH, mention type: Visual Hearing Locomotor

10. Caste : SC ST SEBC UR

11. Whether Trained or Untrained : CT BEd Spl. BEd / DSE Untrained

12. Educational Qualification :

Sl. No.	Educational Qualification	Name of the Board / Council/ University/ Institution	Year of Passing	Full Mark	Mark Secured without extra optional	% of Mark	Division

13. Name of the Employment Exchange _____ Regd. No. _____ & Date _____.

14. Date of Passing of OTET (Copy to be enclosed): _____.

15. List of enclosures (nos. of documents):

DECLARATION

I do hereby declare that the entries and statements made in this application form and all the attachments and enclosures are true to the best of my knowledge and belief. I have carefully read the details in the Advertisement / Notice of the Collector, Khordha and I fulfill all the conditions of eligibility prescribed for the post. If it will be detected false/forged/incorrect/ineligible at any time in future before or after the selection, my candidature will be rejected/cancelled/terminated & legal action will be taken.

Place:

Date :

Signature of the Candidate

Enclosures to be attached with the application form:

- 1) Self attested photo copies of certificates showing Academic Qualification, Mark Sheets & Date of Birth as required for the post
- 2) Self attested photo copy of OTET Pass.
- 3) Self attested photo copy of caste certificate from the competent authority in case of ST/SC/SEBC candidates. Caste Certificate submitted by SEBC candidates must be within 6 months before publication of this advertisement.
- 4) Self attested photo copy of certificate in support of physically handicapped persons.
- 5) Self attested photo copy of residential certificate issued by competent authority.
- 6) Self attested photo copy of Valid employment registration card issued by the competent authority.
- 7) Two recent passport size colour photographs self attested on back side by candidate to be attached with the application form.
- 8) Two nos. of good quality self addressed stamped envelope.
- 9) The category and post applied for should be clearly mentioned in the front cover of the envelope.
- 10) Affidavit/ Undertaking showing applied for the post of Sikhya Sahayak for only one District.(Khordha only)
- 11) The applicant applied with grade marking should submit the relevant calculation sheet approved by the concerned Universities or Institutions.
- 12) CT & BEd Candidates other than passed CT or BEd in Govt. Institution of Odisha should submit the affiliation copy or equivalence certificate approved by the State Govt./ NCTE or Universities of Odisha.

Application completed in all respect along with the above enclosures should be sent in Registered Post/ Speed Post addressed to the **ST & SC Dev. Section, Old Collectorate, Khordha, Pin-752056**. So as to reach in the office of the District Welfare Officer on or before 25.01.2016, 5:00(PM).

- No TA/DA will be given at the time of verification of original certificates.
- The incomplete applications and application received after due date will be summarily rejected.

Check List of Documents Submitted by the Candidate (Tick as applicable)

- | | | | |
|--|-----------------------------|------------------------------|---|
| 1. HSC Board Certificate | <input type="checkbox"/> | Mark Sheet | <input type="checkbox"/> |
| 2. +2 Certificate | <input type="checkbox"/> | Mark Sheet | <input type="checkbox"/> |
| 3. +3 Certificate | <input type="checkbox"/> | Mark Sheet | <input type="checkbox"/> |
| 4. OTET Mark Sheet | <input type="checkbox"/> | | |
| 5. Training Certificate | CT <input type="checkbox"/> | BEd <input type="checkbox"/> | Spl. BEd./ DSE <input type="checkbox"/> Mark Sheet <input type="checkbox"/> |
| 6. Caste Certificate | | <input type="checkbox"/> | |
| 7. Residence Certificate | | <input type="checkbox"/> | |
| 8. Affidavit in Original of apply for this District only | | <input type="checkbox"/> | |
| 9. Employment Registration Certificate | | <input type="checkbox"/> | |
| 10. Undertaking to be acquired training qualification within stipulated period | | | <input type="checkbox"/> |
| 11. PH certificate (if any) | | <input type="checkbox"/> | |
| 12. Self Attested Passport size photograph | | <input type="checkbox"/> | |
| 13. Two Good Quality stamped self addressed envelope. | | <input type="checkbox"/> | |

Signature of the Candidate